

NOTICE OF MEETING

COMMITTEE: WAYS AND MEANS COMMITTEE
PLACE: Webex Conferencing System
DATE: Tuesday, October 20, 2020
TIME: 5:30 p.m.

To join via computer

<https://greenfieldma.my.webex.com/greenfieldma.my/j.php?MTID=m505fad37c875e1fdb3ec99d42abd4de3>

To join via phone

+1-408-418-9388 United States Toll

Access code: 132 390 8911

AGENDA:

1. Call to Order

CHAIR STATEMENT: This meeting is being recorded by the Ways and Means Committee. If any other persons present are doing the same you must notify the chairperson at this time.

2. Roll Call

3. Approval of Minutes – None

4. Public Hearing - None

5. Motions

- Approve the payment of prior year FY20 invoice for Equifax in the amount of \$75.00.
- Appropriate \$5,000,000 for Construction of a new Fire Station.

6. Discussion

7. Other business

City Council First Readings –

- Appropriate \$5,000,000 for Construction of a new Fire Station.
- Reduce the FY21 General Fund Operating Budget appropriation of \$53,879,442 by the amount of \$370,000; for a revised FY21 Operating Budget Total of \$53,509,442.
- Authorizes increase Fund 1585 Ambulance Revolving Fund Spending limit \$40,000 for a revised spending limit of \$120,000 for the Fiscal Year 2021.
- Appropriate \$32,423 for GCET Fiber & Equipment.
- Appropriate \$42,900 from the General Stabilization Fund for the appraisal of right of ways along Wisdom Way.

8. Next Meeting – November 17, 2020, 5:30 pm, John Zon Community Center, 35 Pleasant St., or via Webex, if required.

9. Adjournment

EXECUTIVE SESSION MAY BE CALLED

Please note that the list of topics was comprehensive at the time of posting, however, the public body may consider and take action on unforeseen matters not specifically named in this notice. Posted in accordance with M.G.L.c 30A § 18-25.

**CITY COUNCIL ORDER
City of GREENFIELD
MASSACHUSETTS**

Councilor _____ :
Second by Councilor _____ :

The City Council,

Upon recommendation of Mayor Wedegartner

An Order

To approve payment of a prior year invoice in the amount of \$75.00

Ordered, that:

The Greenfield City Council approve the payment of prior year FY20 invoice for Equifax in the amount of \$75.00 to be paid from the FY21 Parking Human Resources Budget.

9/10 vote required

VOTE:

Invoice and Memo from Human Resources attached.



**Roxann D.
Wedegartner
Mayor**

**City of
GREENFIELD, MASSACHUSETTS**

HUMAN RESOURCES DEPARTMENT

City Hall, 2nd floor • 14 Court Square • Greenfield, MA 01301
Phone 413-772-1577 • h.r@greenfield-ma.gov • www.greenfield-ma.gov

TO: Elizabeth Gilman, Finance Director
FROM: Human Resource Dept.
RE: FY 2020 Invoice
DATE: September 3, 2020

Attached please find a Fiscal Year 2020 invoice submitted for payment as follows:

EQUIFAX
Invoice Number: 2050083886
Date: 05/08/20
Amount: \$75.00

The invoice was inadvertently overlooked and subsequently not paid timely.

Thank you.



*The City of Greenfield is an Affirmative Action/Equal Opportunity Employer,
A designated Green Community and a recipient of the "Leading by Example" Award*



RECEIVED MAY 7 2020

INVOICE

EQUIFAX WORKFORCE SOLUTIONS
11432 LACKLAND ROAD
SAINT LOUIS, MO 63146

Tax ID: 43-0894768

BILL TO:
18 1 MB 0.439 ** E0001X 1001 D6105222947 S2 P7351257 0001:0001



TOWN OF GREENFIELD
Human Resources
14 COURT SQ
GREENFIELD MA 01301-3510

Overview

Customer Number: TQ5400
Invoice Date: 05/08/2020
Invoice Number: 2050083886

CURRENT INVOICE \$75.00
Terms: NET 30
Due Date: 06/07/2020

Account Summary

Previous Account Balance \$0.00

Current Charges
Current Invoice Subtotal \$75.00
Current Tax Subtotal \$0.00
Current Invoice Total \$75.00

TOTAL ACCOUNT BALANCE: \$75.00

TO PAY/VIEW DETAILS ONLINE GO TO:

<http://equifax.billtrust.com>

ENROLLMENT ACCOUNT #:	ENROLLMENT TOKEN
0216/TQ5400	LRW ZMM LKG

We are excited to offer a more convenient way for you to manage your account, obtain invoice copies and make online payments via the Equifax Invoice Gateway!

<http://Equifax.Billtrust.com>

Customer Service 1-888-596-1999

Please return lower portion with payment and enter invoice payment amounts - DO NOT STAPLE



TOWN OF GREENFIELD
2050083886 TQ5400

Invoice Number	Balance	Applied Amount
2050083886	\$75.00	_____

TOTAL AMOUNT ENCLOSED



MAKE CHECKS PAYABLE TO:



TALX UC EXPRESS
4076 PAYSHERE CIRCLE
CHICAGO, IL 60674-4076

Payment and contact information on back of remittance stub
0001:0001



Customer Name: TOWN OF GREENFIELD
 Customer Number: TQ5400
 Invoice Number: 2050083886
 Invoice Date: 05/08/2020

SERVICE SUMMARY

Description	Quantity	Unit Amount	Amount
Unemployment Case Management from 04/01/2020 - 04/30/2020 Claims - Protested	2	0.00000	\$0.00
Unemployment Case Management from 04/01/2020 - 04/30/2020 Hearing - Phone	1	75.00000	\$75.00

SERVICE SUMMARY TOTAL

Service Subtotal **\$75.00**

TAX SUMMARY

Jurisdiction	Product	Rate	Non-Taxable Amount	Taxable Amount	Total
MASSACHUSETTS	1 - Consulting - Software License	0	\$75.00	\$0.00	\$0.00

Tax Subtotal **\$0.00**

CURRENT INVOICE TOTAL **\$75.00**

STATEMENT OF ACCOUNT AS OF 05/08/2020

Transaction Date	Days Outstanding	Description	Transaction Number	Transaction Amount	Open Balance
05/08/2020	-4	Invoice	2050083886	\$75.00	\$75.00
				TOTAL ACCOUNT BALANCE	\$75.00

Payment Instructions

Wire Transfer Details

Bank of America
 Account Number: 5800404260
 Routing Number: ACH/EFT - 071000039 Wire - 026009593
 Tax ID: 43-0894768

Customer Assistance: 888-596-1999 or invoicessupport@equifax.com

CREDIT CARD AUTOPAY NOTICE

If you are already enrolled for autopay, no action is required.

If you are NOT already enrolled to have your credit card automatically charged each month for your open balance, you have two options.

1. Enroll in Invoice Gateway and update the payment information to pay each invoice via ACH or Credit Card. This option will process payment for each invoice within 24 hours of that invoice being delivered.
2. Contact our customer service team to enroll in credit card autopay that occurs on the 20th of every month. This option will process payment via the credit card information you provide for any open balance once each month.
1-888-596-1999

TO PAY/VIEW DETAILS ONLINE GO TO:	
http://equifax.billtrust.com	
ENROLLMENT ACCOUNT #:	ENROLLMENT TOKEN
0216/TQ5400	LRW ZMM LKG

18 1 MB 0.439 ** E0001X I001 D6105222947 S2 P7351257 0000-0001

CITY COUNCIL ORDER
CITY of GREENFIELD
MASSACHUSETTS

Councilor _____ :
Second by Councilor _____ :

The City Council,
Upon recommendation of Mayor Wedegartner

An Order
For the Construction of a New Fire Station

Moved that it be ordered,

The sum of \$5,000,000 be appropriated for the construction of a new Fire Station, and to meet said appropriation the Treasurer, with the approval of the Mayor, is hereby authorized to borrow said sum of \$5,000,000, pursuant to Massachusetts General Laws, Chapter 44 or any other enabling statute, and the Mayor is hereby authorized to apply for, contract for, accept and expend any Federal and/or State grants available for this project to be used to reduce the within appropriation, and further, the Mayor is authorized to take any action necessary to carry out the intent and purpose of this project;

And further, in accordance with M.G.L. c. 44, §20, the premium received by the City upon the sale of any bonds or notes hereunder, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to pay project costs and the amount authorized to be borrowed for the project shall be reduced by the amount of any such premium so applied.

Two-thirds (2/3) vote required.

Vote:

Explanation

Proposed Fire Station Project Update

Background

The City of Greenfield is building both a new fire station and a new library during the 2019 – 2023 time frame. Both of these buildings are needed in order to meet the needs of the 21st Century and beyond. The current fire station was built on Main St in the late 1930s and is located adjacent to the existing library, and had a small addition made to it in the 1990s to accommodate a new ladder truck. The current library was built as a home in 1797 for Atty. Jonathan Leavitt.

The new library will be built on city-owned property currently being used as a public parking lot. The current fire station, specifically the 1990s addition, directly abuts the property and prevents the full library construction without its removal. This is the impetus for having to build both projects simultaneously. It is possible that the existing fire station will need to remain open and in use for a few months while coexisting with early construction on the library. This situation presents us all with some problems that need to be resolved with the cooperation of the Library Building Committee, Public Safety Building Committee, and the City Council.

At one point in 2018 and throughout 2019, under the former Mayor William Martin, the City thought it could build the fire station on another specific piece of city-owned property, Riddell Street, (hence no need to purchase property for the fire station). Building on that property was contingent on a \$2.5 million dollar earmark in a 2018 state Economic Development Bond Bill to clean up significant environmental contamination on the property. Clean up for that property is estimated at \$2.5-\$4 million dollars. A temporary fire house, if needed, was believed to be able to be built on the property while ongoing design and site work for the fire house was occurring. However, Mayor Martin also thought there was another potential city owned building that might house a temporary fire station, the GMTA/FRTA building on Deerfield Street. That property is not able to be used for a temporary building.

In early 2020, pre-Covid 19 pandemic, I, as newly elected Mayor, sought to secure that earmark from the Executive Office of Economic and Community Development (EOHCD) and the office of Administration & Finance. I was told at the time by Representative Paul Mark and Senator Jo Comerford that getting the actual money from the earmark was a lengthy process at best, nevertheless I persisted in that effort. I was subsequently told in late March, 2020 by EOHCD Deputy Director Tim McGourthy that the money would not be forthcoming due to the financial realities of state finances as a result of spending to fight the COVID-19 pandemic and the significantly lower revenues coming to the state. An initial search by the City for another city-owned property on which to locate the fire station and/or a temporary fire station, turned up no adequate property for either a temporary or permanent fire station. Recently, the Mayor and the Public Safety Building Committee began exploring use of the Hope Street parking lot as the location for the temporary fire station. That is doable according to architect, Dennis A. Ross of Pacheco Ross.

Current Design, Construction, and Funding

Currently, the design, construction, and funding of the library is underway under the direction of the Library Building Committee and its project manager and architect, Library Board of Trustees, and Friends of the Greenfield Library. It is several months ahead of the fire station.

This year the City Council approved bonding of an initial \$10 million dollars in the Capital Budget for the fire station, which amount was put into the Capital Budget by departing Mayor William Martin in late 2019.

The library is funded through a Massachusetts Board of Library Commissioners grant of \$9.7 million dollars and city capital funding of \$10 million dollars. The Friends of Greenfield Library have undertaken an additional fund raising effort with a goal of \$2 million dollars. They have raised near half of that through direct contributions and pledges. The MBLC has set a strict construction deadline for the library based on its funding. Under the terms of the grant, the library must begin construction on April 21, 2021. There is a slight possibility that MBLC would grant a delay of a few months on that day to

break ground. In any case, the fire station may need to possibly coexist for a few months with the library project, but will inevitably mean that a temporary fire station must be built.

This brings us, the Public Safety Building Committee and the City, to its current reality. The City will have to spend some portion of the appropriated \$10 million dollars for the purchase of property and for the construction of the temporary fire station; neither of those actions were required when planning for the fire station began in 2018-2019. In reality the amount of \$10 million dollars is not sufficient today to build a state-of-the-art fire station. Those dollars are for hard costs only and did not include the purchase price of a different property or money for a temporary fire house. The city will need to secure more funding from the City Council. The City will also seek additional funding for related costs, such as soft costs, through grant funding, short-term municipal bonds, loans or all of the above.

The location, design, and construction of both the temporary and the permanent fire station are currently under discussion by Mayor Wedegartner and the members of the Public Safety Complex Building Committee and its project manager. Shortly, Mayor Roxann Wedegartner will enter into negotiation with a private property owner to purchase a Main Street property (the Open Air market) on which to locate the fire station. Once the property is purchased, a design and construction schedule can be established.

The Need for Additional Funding of the Fire Station

Preliminary estimates on the cost to build the fire station over the next two years have come in at \$17-21 million dollars. In consultation with Chief Strahan, Project Manager, Neil Joyce, and Architect Dennis Ross, we have made many reductions in size of the future fire station along with finding other savings, and believe at this time that a fire station can be built for \$17million. Mayor Wedegartner and the Public Safety Complex Building Committee are seeking an additional \$5 million dollars in bonding from the City Council in October. This is the maximum amount the city can borrow for this project, according to Finance Director, Liz Gilman and Financial Advisor, Lynne Welch. The realities of the city's finances, especially under Proposition 2 ½, prevent it from utilizing General Fund or other accounts for the additional money.

City Council – First Reading- October 21, 2020

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- Reduce the FY21 General Fund Operating Budget appropriation of \$53,879,442 by the amount of \$370,000; for a revised FY21 Operating Budget Total of \$53,509.442.
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